



TOURNAMENT PACKAGE *2019*



Recognized as one of the premier private golf clubs in Calgary, Pinebrook Golf and Country Club offers a championship 18-hole golf course with beautiful playing conditions, great practice facilities, and a full service Golf Shop. Conveniently located on the west side of Calgary just minutes from downtown, our large clubhouse has breathtaking views of the Rocky Mountains and river valley, and outstanding catering facilities that can host events of all types and sizes in a setting that is second to none.

With years of experience that enable us to cater to all your tournament needs, Pinebrook is the perfect choice for an outstanding golf experience.

Our complete package includes the following:

- 18 Holes of Golf
- Lunch & Dinner
- Power Cart
- Prizes (\$16 per player)
- Tournament Scoring
- Rules and Format Assistance
- Assistance with Hole Sponsor and Hole Contest Signs
- Registration and Welcoming Area
- Player Assistant Services
- Use of the Driving Range
- Bag Drop - Assistance of Players as they arrive

Tournament Packages for only \$190 per person
(plus applicable service charge & GST)

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Shauna Maisey, Events Coordinator

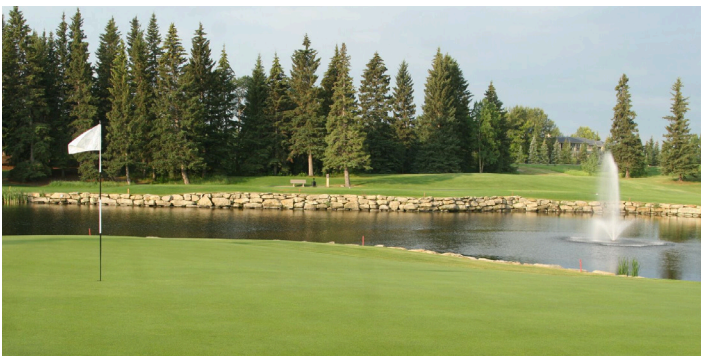
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TOURNAMENT PACKAGES

All Tournament Packages include the following:

- *Championship Golf Course*
- *18 Hole Green Fee*
- *Brand new Electric Club Car Power Carts*
- *Meal components (see page 4 - 5)*
- *A prize-fund (per player) based on package selection*
- *Registration set-up*
- *Cart staging (sponsor logos, cart signs, rule sheets and scorecards)*
- *Course orientation speech*
- *Driving range, putting greens and chipping facilities*
- *On-course marshalling*
- *Proximity markers*
- *Hole contests set up and pick up*
- *Prize table or auction set up*
- *Placement & pick up of course signage*



All Tournament Packages can include the following add-ons:

- *First tee giveaway and goody bag (A classy way of providing your tournament guests with a selection of merchandise upon registration or in cart staging)*
- *Chipping & Putting contests*
- *Impact Scoring (see page 9)*
- *Additional meal options*
- *Hole-In-One insurance (\$60.00 per \$2,500.00 of coverage)*
- *Beat the Pro Raffle*
- *Professional Golf Instruction clinic (Video and Trackman technology is available)*
- *Corporate and Charity logo merchandise*
- *Rental club reservation (\$40.00 per set)*
- *Golf flags with sponsors and company logo (we need information at least 6 weeks in advance)*
- *Food or beverage stations*
- *Host beverages or drink tickets*

For all tournaments, Pinebrook Golf & Country Club will have available our Halfway House, which is located between the practice facility and the 10th tee and beverage cart(s) dependent on the size of the tournament. A full bar is set up and staffed in our tournament rooms. These services may be organized as either host or cash basis.

The Alberta Gaming and Liquor Commission allows one sponsored alcoholic beverage hole for each nine holes and stipulates that a licensed golf course staff member must be the server for the product. Volunteers may at no time distribute alcohol.

All alcohol must be provided by and purchased from Pinebrook Golf & Country Club.

All food and beverage, including sponsored holes, must be organized a minimum of three weeks prior to the tournament date. Arrangements must be made through our Food and Beverage Service Manager, Sam Sherlock. Groups showing up with product without prior approval will not be allowed to take their product onto the golf course.



RESPONSIBLE BEVERAGE SERVICE

We at Pinebrook Golf & Country Club are committed to the safety of all of our guests.

We encourage the coordinators of all hosted functions to arrange for alternative transportation for you and your guests. We want to ensure all of our guests return home safely.

Pinebrook staff is available to help arrange transportation.

I TOURNAMENT LUNCH MENUS



MENU CHOICE #1 – LUNCH BARBECUE

*Grilled BBQ Burger or Chicken Breast
Lettuce, Tomato, Mayonnaise, Mustard, Relish, Pickles
Sliced Cheese
Tossed Green Salad with Assorted Dressings
Fresh Fruit
Baked Cookies
Fresh Brewed Coffee and Tea*

*** Add Fries - \$2/Person**

MENU CHOICE #2 – BUILD YOUR OWN SANDWICH

*Assorted Rolls & Breads, Sliced Turkey, Beef and Ham.
Lettuce, Tomato, Mayonnaise, Mustard, Pickles
Sliced Cheese
Tossed Green Salad with Assorted Dressings
Fresh Fruit
Baked Cookies
Fresh Brewed Coffee and Tea*

*** Add Assorted Bagged Potato Chips (1 bag per person) - \$2/Person**



MENU CHOICE #3 – LUNCH BARBECUE

(add \$3 per person for this option)

*Grilled Bratwurst Sausage or Pork Back Ribs
Sauerkraut, Mustard, and Barbecue Sauce
Coleslaw
Fresh Fruit
Baked Cookies
Fresh Brewed Coffee and Tea*

*** add Fries - \$2/Person**

TOURNAMENT I DINNER MENUS

MENU CHOICE #1 – BUFFET DINNER

Fresh Baked Breadrolls & Butter
Grilled AAA Beef Striploin with Horseradish and Dijon
Oven Roasted Chicken Breast with Garlic and Thyme Jus
Roasted Baby Potatoes
Seasonal Vegetables
Pasta with Tomato Rosé
Vegetable Crudité and Dip
Cheese Board
Chef's Choice of 3 Salads
Chef's Selection of Desserts
Fresh Brewed Coffee & Tea



** Upgrade from AAA Striploin to AAA Beef Tenderloin – add \$4 per person*



MENU CHOICE #2 – BUFFET DINNER

Fresh Baked Breadrolls & Butter
Slow Braised Beef Short Rib
Oven Baked Atlantic Salmon with Lemon Vin Blanc
Whipped Potatoes
Seasonal Vegetables
Pasta with Herb Pesto
Vegetable Crudité and Dip
Cheese Board
Chef's Choice of 3 Salads
Chef's Dessert Buffet
Fresh Brewed Coffee & Tea

I BEVERAGE SERVICES

All Liquor consumed at Pinebrook Golf and Country Club must be purchased through the club.

Should the consumption be less than \$500.00 on either a host or a cash bar, the following labor charges will apply: Bartender @ \$30.00/hour, minimum four hours. All bar prices are subject to an 18% service charge and GST. Drink tickets and subsidized bars (ie toonie bar) are available.

Host Bars will receive a 3% credit on bar tab (not including wine with dinner, champagne and/or punch)

STANDARD BANQUET BAR

Standard Liquors (1 ounce) - \$5.95 ea.

Smirnoff Vodka, Beefeater Gin, Canadian Club Whisky, Famous Grouse, Bacardi White Rum, Bacardi Black Rum

Domestic Bottled Beer – \$5.95 ea.

Canadian, Coors Lite, Kokanee, Budweiser, Bud Light, Molson 67, Big Rock Traditional Ale, Big Rock Grasshopper, Alexander Keith's

Domestic Draught – \$7.25 ea.

Kokanee Gold and Pinebrook Lager (A.G.D.)

Wine By The Glass – \$9.00 ea.

*Lavis - Pinot Grigio
Sur De Los Andes - Malbec*

Soft Drinks & Juice (by the glass) - \$3.25 ea.

Several varieties available

PUNCH

Non-Alcoholic Fruit Punch	\$125.00
Sangria or Alcoholic Fruit Punch	\$175.00

Our punch is prepared to serve approx. 30 guests

SPARKLING WINE

Villa Marchesi Prosecco	\$31.00
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WINE

Pinebrook boasts an extensive wine list to pleasure every palette. Our wine list changes seasonally so a current wine list will be provided to you as an additional attachment to this package.

ADDITIONAL BEVERAGE OPTIONS

Liqueurs (1 ounce) - \$7.00 ea.

Baileys, Kahlua, Amaretto, Sambuca, Southern Comfort, Drambuie

Premium Liquors (1 ounce) - \$7.00 ea.

Captain Morgan's Spiced Rum, Crown Royal, Gibson's, Bombay Sapphire, Tanqueray, Jose Cuervo, Jack Daniel's, Jameson, Pimm's

Premium Bottled Beer - \$7.00 ea.

Corona, Heineken, Stella Artois, Steam Whistle, Bud Light Lime

Imported Draught - \$8.25 ea.

Guinness, Seasonal I.P.A.

Super Premiums (1 ounce) – \$9.50 ea.

Grey Goose, Hendrick's, Courvoisier VS, The Botanist, Johnnie Walker Black Label, Buffalo Trace, Grand Marnier, Chambord

Super Premium Scotch (1 ounce)

Seasonal Selection of Fine Scotches – A current list will be provided to you upon request for pricing and selection

TOURNAMENT I INFORMATION

DRESS CODE

Our dress code is intended to provide a consistent environment and **MUST** be adhered to. Golf sportswear is considered minimum attire, therefore persons wearing short shorts, halters, tee-shirts or similar attire will not be permitted to use any of the club facilities. Acceptable denim attire (ie. in good repair, fits appropriately, and would be considered dress/business casual) may be worn in the Clubhouse only. To avoid any embarrassing or uncomfortable situations, we ask that all guests familiarize themselves with our Dress Code and other club policies by *visiting our appropriate webpage*.

SPEED OF PLAY

We believe that a round of golf that takes too long to complete reduces the level of enjoyment for everyone. Pinebrook does have a marshal on the course and the goal for each tournament is a maximum of 4 ½ hours to 5 hours of play. Failure to play within that time frame may be subject to additional late play charges.

ETIQUETTE

Please remind your group to observe proper golf etiquette, such as repair ball marks, fix divots, rake bunkers, etc. The organizing group accepts responsibility for any damages to the golf course or other property caused by the group or any of its players. All adjacent property is off limits to golfers.

FOOD & BEVERAGE

All food and beverage served at our venue must be purchased from and served by Pinebrook staff. In accordance with the Alberta Liquor and Gaming Commission (ALGC), alcoholic service is only available from 10AM to 1AM. Any persons that appear to be under the age of 25 years old will be required to show proof of age for any liquor service. Failure to provide proper proof of age will result in no liquor service. Patrons cannot have more than two standard size drinks in their possession, either in their hands or on their table. Pinebrook employees are obligated to remove any extra drinks from the patron's table.

All liquor service will be done in a responsible manner, and Pinebrook staff will abide by the ALGC laws to ensure that patrons are not allowed to consume to the point of intoxication. Pinebrook will not sell or provide liquor to a person apparently intoxicated by alcohol or a drug. When necessary, rides should be arranged after the banquet.

There is to be no alcohol consumption outside of licensed areas including the parking lot. If this situation occurs, alcohol will be confiscated by a Pinebrook staff member and a \$250 fee will be applied to your final bill.

Bringing in bottles of wine or other spirits for draw prizes or gifts for your guests is strictly prohibited.

All food, beverage and rental prices are subject to an 18% service charge. GST is applied to the total bill including service charge. Menu prices, service charges and tax are subject to change to reflect current market conditions. Prices are guaranteed 60 days prior to your event.

SPONSORED ALCOHOL HOLES

AGLC guidelines allow a maximum of one sponsored alcoholic beverage hole for each nine holes (maximum of two holes on the course) and one Pinebrook stationary beverage cart. For tournaments of less than 100 players Pinebrook holds the right to not operate a beverage station on the course. Due to licensing requirements by the Calgary Health Authority and the AGLC, all food and beverage served on the premises, including on sponsored holes, must be supplied by Pinebrook. Sponsored holes with outside vendors are not allowed without prior consent, which must be determined no later than three weeks prior to your event. Additional charges for sponsored holes services will apply.

RAFFLES AND 50/50 LICENSES

You will be responsible for obtaining the proper gaming licenses from the ALGC in order to host a raffle or a 50/50 draw, and you will be required to show Pinebrook staff your license upon arrival. If you do not obtain the proper licenses, you will not be permitted to hold your raffle or draws. There are no exceptions. For more information on obtaining a gaming license, please refer to the ALGC website.

WEATHER

THE EVENT WILL NOT BE CANCELLED DUE TO INCLEMENT WEATHER.

If Pinebrook Golf & Country Club closes the golf course for any reason, green fee vouchers will be issued as per the rain check policy. The Banquet portion will be required to take place regardless of weather or course status. In the event of a lightning storm, Pinebrook's lightning detection system will alert all players to remove themselves from the golf course with one prolonged 15 second note of the horn.

Vacating the golf course during a lightning storm is MANDATORY.

Players are expected to resume golfing once it is safe to do so. This is indicated by three short blasts from the lightning detection system. The use of riding power carts in wet weather is at the discretion of the Golf Course Superintendent.

POWER CARTS

Pinebrook has a fleet of 48 power carts. One golf cart per two players and two complimentary golf carts for volunteers will be provided. Each golf cart can accommodate no more than two people. Any additional carts required will be supplied at an extra cost of \$60 per cart. Tournaments are responsible for any damage to power carts.

CLUB RENTALS

A limited number of golf club rentals are available at Pinebrook, at a cost of \$40 per set. Clubs must be reserved in advance to ensure availability.

SHOTGUN STARTS

In order to have a shotgun start at Pinebrook, your event must have a minimum of 100 players. Provided the minimum is met, your tournament will commence with a 1:00pm shotgun start. If your tournament does not meet the 100 player minimum, Pinebrook reserves the right to combine your event with another tournament or Pinebrook member play.

SIGNAGE

Please bring all signs to Pinebrook at least one day prior to the event to ensure adequate set up time. Our staff will pick up all signs immediately after play. Pinebrook does not supply the signs or sign holders.

TOURNAMENT SCORING

The entry level scoring package is included in your tournament package. A premier scoring package is also available at a cost of \$500. Please inform our Events Coordinator if you wish to upgrade to the premier package.

Entry Level Scoring Package (Included in Package)

- Provide an alphabetical and foursome report for easy and efficient registration with the option to put up to one sponsorship logo
- Provide on course hole contest markers with sponsorship logo's
- Provide cart staging with cart signage (player name and hole assignment) with sponsorship logo's
- Provide custom scorecards with sponsorship logo's
- Provide a tournament rule sheet
- Quick and accurate scoring report and hole contest pick up

Premier Scoring Package – \$500

- Provide an alphabetical and foursome report for easy and efficient registration with the option to put up to one sponsorship logo
- Provide on course hole contest markers with sponsorship logo's
- Provide cart staging which consist of cart signage (player name and hole assignment) with sponsorship logo's
- Provide custom scorecards with sponsorship logo's
- Provide a tournament rule sheet
- Quick and accurate scoring report and and hole contest pick up
- Provide real time scoring using a smart phone application
- Showcase scoring, sponsorships, hole contests and daily pictures in the banquet room

VOLUNTEERS

On course volunteers must arrive no later than one hour prior to tee off. Sponsors arriving less than one and a half hours prior to tee off may have to wait until after tee off to go out to their designated location. Hole-In-One volunteers will be provided with a table and chair(s) at the tee box. Please coordinate all course requirements with the Events Coordinator prior to your event.

RULES SHEETS

Pinebrook employees and members take great pride in the course conditions. Please add the following to your rules sheet: 'Please leave the course in the same or better shape than you found it. Please repair all ball marks, replace divots, and rake sand bunkers after use.'

LIST OF FOURSOMES

The names of all competitors in foursomes must be received in Excel format eight (8) days prior to the event. The names should be typed clearly with gender and tee time allocations. If there are any special requests, please notify our Events Coordinator. A surcharge of \$250.00 will be charged to all events that send their foursomes in after this deadline. The foursome list MUST be sent in the proper Excel template that our Events Coordinator will supply. A detailed list of all skill prize holes (longest putt, closest to the pin, hole in one yardages, etc.) and a copy of the rules sheet you are using must also be sent to the Events Coordinator at least eight (8) days prior to the tournament. Should the number of players differ greatly from the original booking, Pinebrook reserves the right to alter the starting times or style of start (tee times, crossover or shotgun).

TOURNAMENT DEPOSITS & GUARANTEES

An advance deposit of \$4,000.00 is required to put a hold on a tournament date. Should another group inquire about the same date, your deposit and signed tournament contract will be required to confirm your booking. The proposed tournament date will only be confirmed when the deposit of \$4,000.00 and the completed tournament contract are received by Pinebrook. In addition, 100% of estimated food costs are due no later than seven business days prior to the event. The Catering office must be notified of the guaranteed number of guests attending seven business days prior to the event. The client will be charged for the guaranteed number or actual number served, whichever is greater.

INTEREST STATEMENT

An invoice for your tournament will be sent out at the beginning of the month following your tournament date. Balance is due by the end of the month billed. Should payment not be made within 30 days of the date of the final statement, interest charges in the amount of 2% per month will be applied to your account. If you dispute the validity of any specific charges on the invoice, please contact the Events Coordinator within 14 days of the date of the invoice.

CANCELLATION POLICY

Tournaments cancelled within 60 days of the date are subject to a cancellation fee of 50% of the contracted amount. Tournaments cancelled within 10 business days of the event will be charged 100% of the contracted amount. These amounts will be calculated off the minimum revenue requirements as per last guaranteed numbers. All cancellations must be sent in writing to Pinebrook's Events Coordinator.

LINENS

Pinebrook will provide white floor-length linens with a choice of black or white overlays, and black or white cloth napkins. If you are arranging your own rental linens, overlays and/or napkins, please advise our Events Coordinator and arrange to have them delivered to Pinebrook 2 to 3 days prior to your event.

TABLES & CHAIRS

A choice of round or 8 foot rectangular tables and banquet chairs are provided. Additional tables are available upon request at no additional charge. Each event will be provided with two cocktail tables (spandex white linen is included). Additional cocktail tables are available for a rental fee of \$15 per table.

PARKING

A covered entrance and free parking are available for the convenience of your guests. Vehicles may be left overnight.

WHEELCHAIR ACCESSIBILITY

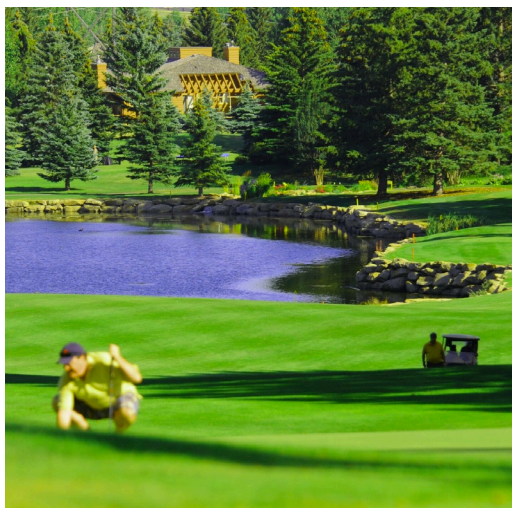
Pinebrook is a wheelchair accessible facility with an elevator, ramp, and private handicap washroom.

HOLE IN ONE INSURANCE

Pinebrook is happy to arrange Hole In One Insurance for your tournament, at a cost of \$60.00 per \$2,500.00 of coverage. Please discuss your insurance requirements with our Events Coordinator.

TOURNAMENT GOLF CLINIC

We would be happy to arrange a Professional Golf Instruction clinic for your group, which could include video and TrackMan technology. An additional cost is required for this service. Please discuss your requirements with our Events Coordinator.





STAFF & CONTACT LIST

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